

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 13, 2022**

MEETING CALLED TO ORDER

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Joanne Seng
Commissioner Don Gentry
Deputy Chief Dawn Judkins
Chief Greg Smith

Pledge of Allegiance, United States Flag.

APPROVAL OF AGENDA

Commissioner Farrell asked for a motion, moved by Commissioner McKinney, and seconded by Commissioner Seng. Motion carried unanimously.

CONSENT AGENDA

Commissioner Farrell asked for any revisions with the consent agenda? None

Commissioner Seng made a motion to approve the consent agenda. Seconded by Commissioner Gentry. Carries unanimously.

YEARS OF SERVICE AWARDS

Commissioner Farrell presented Lt. Angelo Lowrie with the 20 year service award and Volunteer Fire Fighter/Chaplain, Cynthia Schafer with the 5 year service award (Not Present)
Congratulations from the board, Commissioner Farrell.

ACCOUNT BALANCE

Account balance given at the next meeting.

PUBLIC COMMENT

None

UNION COMMENT

None-The board introduced themselves to the fire fighters present at the meeting.

DEPUTY CHIEF'S REPORT

- A. Deputy Chief Judkins said we are still dealing with the detour and two week long road closure. We had two significant fire loss events, garage and brush. Residents unhappy about the Engines not able to pass over private bridge.
- B. The Deputy Chief is attending the Chief's Leadership Summit in Poulsbo. She attended the meeting via zoom.
- C. Deputy Chief Judkins reported on the Ironman for Sunday. The bikers will begin the race around 7:30-8:00am. Law enforcement will help with the bike traffic. Carl will be the acting Captain for race day and will attend the in-person meeting. Commissioner Farrell said he received a card in the mail to warn of the race on Sunday.
- D. The Deputy Chief said we had happy crowds at the Labor Days. The following staff helped with the event Fire Fighter Austin Anderson, Chaplain Jeff, and Lt. Lowrie.
- E. Deputy Chief Judkins won't be attending the meeting on September 27.

FINANCE REPORT:

- A. Chief Smith discussed the vouchers and payroll for the first half of September.
- B. The Chief discussed the major vendors for the beginning of September. The roof repair was the non re-occurring bill for the month.
- C. We will discuss the account balance in more detail when we get to the resolution section.
- D. We are transferring funds from the 5 month float, we have never had to do this before the end of the year. Chief Smith advised again, he is worried about our reserves.

CHIEF'S REPORT

- A. The call volume was up this August over last 20 months by 28 calls, we had a very busy first half of the month on average.
- B. Chief Smith discussed the monthly incident breakdown.
- C. The board will adopt the vision, value, and mission statement during the meeting.
- D. Spoke with the vice chair of the Muckleshoot Council about the 2% funds, waiting for approval by the council, these funds also pay for our contract for services.
- E. Black Diamond is doing a lid lift study, will take 12-18 months. The election should take place in 2023/2024. By April 2024-25, about 1.5 years, there should be funds to hire personnel for Black Diamond and about 1.7 years after that they could staff a station. It's a Public Safety Lid Lift.
- F. Our crew was in Index with other King County agencies to protect the city in case a wild land fire came into the city. Thank you Cathie for helping us with Labor Days in Black Diamond. Chief Smith set up boards with information related to the Lawson Hills fire station. We had lots of good questions.

UNFINISHED BUSINESS

A. **IT and VHF Systems**-Deputy Chief Judkins said she is working on a plan with Paul for back up IT and will provide quotes for his fees. We are working to renew the FCC Licensing for the VHF Radios. Infrastructure is on the list of upcoming projects. The new commissioner emails are working well.

B. **2023-2027 Strategic Plan Update**-discuss under new business.

C. **New Firefighter Hire (Update)**-Deputy Chief Judkins is working with Chief Smith and Patty to propose a budget to hire 2 more fire fighters in 2023. By the end of October we'll have an idea of the the levy rate. Deputy Chief Judkins is working with Agnes on the Transport Reimbursement Program. Hopefully in November we can start the program. Chief Smith asked how the recruits are doing and when is the first review? Deputy Chief responded there are 68-69 of them are doing well, 9 are in a bubble having trouble with the training challenges. The review is on the 23rd, none of our personnel are in the group having problems.

D. **District Real Properties (Update)**-Deputy Chief Judkins has an appraisal quote and it will cost \$3,400. Do we hold off until we want an appraisal or do we want to avoid the two appraisals? Do we find a real estate broker to get the property sold sooner? Chief Smith suggested that the Board make a motion to sell these properties, if that is where we are going.

Commissioner Seng moved to engage with a real estate broker for the sale of two District properties, PARCEL 0621069143 and Parcel 0621069142. Seconded by Commissioner McKinney. Carries unanimously.

NEW BUSINESS

A. **Resolution 22-556 Adoption of the District Mission Statement, Values, and Vision Statement. Commissioner McKinney moves to adopt Resolution 22-556 t as presented. Seconded by Commissioner Seng. Carries unanimously.**

B. **Resolution 22-257 Transfer of Funds to Expense Account**-Chief Smith is worked with Patty to review the funds we need to have in the account to pay expenses through October until we receive property taxes. Chief Smith said the Muckleshoot monies are in the range of \$170k-\$250k. Commissioner McKinney asked why aren't we getting paid quarterly? Chief Smith stated the funds come from the 2% community contribution, even our contract dollars. The first payment by contract is June then December. Commissioner Gentry asked if we invoice them? Chief Smith stated that Patty stays in phone contact with the MIT accounting office and we have been making regular inquiries. MIT typically pays us quarterly, so we have been making routine contact. Chief Smith advised he has been having conversations with MIT Council members related to the 2% funds.

Motion made to transfer funds to the expense account as outlined in the resolution by Commissioner Seng, seconded by Commissioner Gentry, Carries Unanimously .

C. **CARES PROGRAM**-Commissioner Gentry asks that we have PSRF and VRFA provide

related to CARES program. Chief Smith said we can bring both parties out to give a presentation to make a decision moving forward. We have 90 days to decide. Commissioner McKinney and Seng would like to hear presentations. Chief Smith will invite the representatives to present on separate meeting nights.

COMMISSIOERS REPORT

1. Commissioner McKinney-The Labor Day Celebration was fun and we had lots of great questions asked by the community. Only 3 council members were there.
2. Commissioner Seng-nothing to add.
3. Commissioner Gentry-Lt. Lowrie is doing a good job with the MDCs, appreciate the IT help.
4. Commissioner Farrell-Likes seeing the firefighters in the meeting.

Closed Session pursuant to RCW 42.30.140 (4)(a) from 7:30-7:45 pm-no action taken.

Executive Session 42.30.110. (1) (g) -7:50-8:00 pm-no actions was taken.

BOARD MEETING ADJOURN

Motion carried unanimously at 8:00 pm.

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Jacob Fouts (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Sarah Stidman, District Secretary

