

For approval July 6, 2021

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS MEETING
JUNE 22, 2021**

MEETING CALLED TO ORDER

Commissioner McKinney called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Cathie McKinney
Commissioner Scott Currie
Commissioner Joanne Seng
Commissioner Don Gentry
Deputy Chief Dawn Judkins
Chief Greg Smith
Union President Dustin Trout

This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA.

APPROVAL OF AGENDA

It was moved by Commissioner Currie and seconded by Commissioner Gentry to approve the agenda as presented. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Currie and seconded by Commissioner Seng to approve the consent agenda, which included the minutes of the June 8, 2021 regular meeting of the Board and the second half of June vouchers. Motion carried.

ACCOUNT BALANCE REPORT

The Department is currently at 53% of the budget and we are at 50% of the year.

PUBLIC COMMENT

N/A

UNION COMMENT

President Dustin Trout: The Union leadership is currently participating in the State Conference at SeaTac and meeting with other departments and union roles.

DEPUTY CHIEF'S REPORT:

- A. Deputy Chief and the Department are preparing for extra hot weather in the forecast

- B. Deputy Chief Judkins is completing procedures for Fourth of July. The Department is planning on having an additional engine in service as well as extra staffing.
- C. Currently looking at schedules for the summer and ensuring the Department is staffed appropriately.
- D. Entry-level interviews are taking place this week for four new firefighters to start in August. The Department is set to interview 65 candidates for the first round. All of the Department's volunteers are invited to interview. This applicant pool started at 300 who expressed interest in MVFR after passing the test. A few have also dropped after receiving offers from other departments. After this round, the Chief will conduct the next level of interviews.
- E. The Captain's test will be completed soon as MFVR is anticipating retirements and roles needing to be filled.

FINANCE REPORT :

June Expenses

Payroll	\$322,049
Vouchers	\$167,215
Total for the Month	\$489,264

June expenses were the second lowest of the year thus far in terms of expenditures.

- A. Expenditures include but were not limited to Computer Solutions (Joe), IT back up, DPE yearly licensing, Legal fees, Snider Energy, PPE repair and testing, WIES Towers LLC (yearly fee for radio towers), and medical insurance.

Itemized	\$105,914
Utility and Ongoing	\$10,839
Total	\$116,753
Remaining	\$832

- B. June Expense Account = \$1,942,456.65
 - a. Five Month Float = \$1,152,204.50
 - b. Excess Revenue = \$907,000 (M&O Levy, enough to pay for the Fire Engine)

CHIEF'S REPORT

- A. May 25 – June 7:
 - a. Total Incidents: 84
 - i. Black Diamond = 10
 - ii. Puget Sound Fire = 4
 - iii. Enumclaw = 2
 - b. EMS calls: 61 (72.6% of all calls)
 - c. Average calls per day: 6 (this is on par with 2020)
- B. Recent serious accident in Enumclaw and Station 96 set up helicopter standby at 96.
- C. Starting next 2022, the sale and use of consumer fireworks in unincorporated King County will be prohibited. We are unclear on how this will be enforced. For this year:
 - a. Fireworks may be discharged only on July 4th from 9am to midnight
 - b. Fireworks sales: legally start at noon June 28th until 11pm; then daily 9am to 11pm through July 4th.

- c. No sales after July 4th
- D. Fire Apparatus update: In queue for engineering review.
 - a. The Mountainview Engine may be ready as early as August and will be in the Labor Day Parade.
 - b. The Black Diamond engine will be here within a week or two (currently at the Tacoma shop).
- E. Excessive Heat Warning is currently in effect. Several global models are predicting an extraordinarily unusual heatwave in the Pacific Northwest. The extremes in some locations may exceed 100° Fahrenheit. A Burn Ban is in effect and a county-wide burn ban will likely go in effect soon.
 - a. Burn Ban signs will be going up outside the fire houses this week.
- F. Black Diamond Fire Station 99 has a projected groundbreaking in Q1 of 2022. A Property Line Adjustment is still in the works.
- G. Chief is meeting with Regan Dunn to discuss having Station 98 annexed into the city. Once it's annexed into the city, the station can be connected to city sewer.

UNFINISHED BUSINESS

- A. Black Diamond ILA for Service: This week, Chief and legal will meet with Black Diamond to discuss the proposed contract the Department has sent. If this is agreed upon, this would go into effect in January 2022.
- B. IT/VHF: Commissioner Currie, Larry, and Deputy Chief Judkins met and ironed out a to-do list to get Stations 95 and 96 completed as well as getting equipment installed on the new apparatus. Larry has since provided a new bid for the remaining items (approximately \$20,000). Chief will have to evaluate if this is in the current budget. Commissioner Currie and Deputy Chief will take another look at the bid and try to get it scheduled as soon as possible so long as it remains in the Department's budget.
- C. Career Firefighters to Hire: See above in Deputy Chief's Report. The Department is striving to have new hires start by August 1st. This round of hiring, candidates will be psychologically evaluated as well. This has not been done in previous rounds of hiring.
- D. Secretary to the Board of Commissioners: this needs to be publicized or advertised in some way. Chief Smith will be sending out a job description for the Board to evaluate.

NEW BUSINESS

- A. 2022 Budget Policy: this needs to stay on the Board's radar. A draft of the budget will be to the Board by the second meeting in August.

COMMISSIONERS REPORT

- A. Commissioner Currie gave the Board a heads up that he is not running for re-election and may need to resign his post earlier than November when his term officially ends. He and his family need to move closer to aging parents. He is putting his home up for sale and then taking an extended vacation. Depending on the sale of the home, he is anticipating needing to resign at the end of August. The Board has expressed how much they appreciated Commissioner Currie's perspective and all he has done for the District. He will be missed.
- B. Commissioner Seng highlighted Captain Jim Martin. He is one of the most respected fire officers in the county. He was one of the first grant writers for the District. He strives to make every interaction better and finds creative solutions when need. Captain Martin takes on countless extra projects and has garnered the respect of his entire Department.

BOARD MEETING ADJOURN

**It was moved by Commissioner Gentry and seconded by Commissioner Currie to adjourn the meeting.
Motion carried at 7:30pm.**

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Mackenzie Helgerson, Board Secretary