

For approval April 13, 2021

**MOUNTAIN VIEW FIRE AND RESCUE  
BOARD OF COMMISSIONERS MEETING  
MARCH 23, 2021**

**MEETING CALLED TO ORDER**

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

**PRESENT FROM MVFR**

Commissioner Jim Farrell  
Commissioner Cathie McKinney  
Commissioner Don Gentry  
Commissioner Scott Currie  
Commissioner Joanne Seng  
Deputy Chief Dawn Judkins  
Chief Greg Smith  
Union: Nick Holcomb

*This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA.*

**APPROVAL OF AGENDA**

**It was moved by Commissioner McKinney and seconded by Commissioner Seng to approve the agenda as presented. Motion carried.**

**CONSENT AGENDA**

**It was moved by Commissioner Currie and seconded by Commissioner McKinney to approve the consent agenda, which included the minutes of the March 9, 2021 regular meeting of the Board and the second half of March vouchers. Motion carried.**

**PUBLIC COMMENT**

N/A

**UNION COMMENT**

**DEPUTY CHIEF'S REPORT**

- A. Deputy Chief Judkins says that the crews have been doing lots of training of late, and will be participating with Puget Sound Fire and their ladder trucks in the near future. The department will be adding ladders to some incidents soon and therefore gaining familiarity first.
- B. Monthly and weekly evaluations are being completed. (Currently there are six new volunteers and two new career firefighters.)
- C. The Deputy Chief is working on moving as much as possible online and using the Fire Manager application online for things like common forms and documents. She's optimizing small items along the way.

**FINANCE REPORT** : Currently sitting at 1.6 % under budget for 2021

- A. The department is still waiting on about \$30k in reimbursement from the federal government for firefighter overtime (for COVID overtime).

Second Half of March Expenses:

Payroll	\$154,358
Vouchers	\$154,107
Total for the Month	\$541,233 ( <i>pretty normal for the monthly total this year</i> )

- B. Expenditures include but were not limited to extrication training vehicles, propane, Critter Control, a Copy/Scan/Print machine, EMS supplies, legal, Springbrook, medical insurance, 911 dispatch, casualty insurance, IT (Joe), and fuel tanks.

Itemized	\$145,748
Utility and Ongoing	\$10,744
Total	\$156,492
Remaining	\$184

- C. March Expense Account = \$1,683,957.60
  - a. The Department’s float account has increased by approximately \$100k since the start of the year

**CHIEF’S REPORT**

- A. Feb. 23 – Mar. 8:
  - a. Incidents: 62 (8 of which were mutual aid to other districts, 10 were to Black Diamond)
  - b. EMS calls: 41 (66% of all calls)
  - c. Average calls per day: 4.43 (a little slower than normal, 2020 = 6.03/day)
- B. The new fire apparatus is still in queue for engineering
- C. The BD Fire Service Study should be shared March 29<sup>th</sup> at 6:30pm
  - a. No official invitation has been sent out yet. Chief Smith has reached out inquiring about this and included a link to the most recent ad hoc study we performed (essentially matches their study)
  - b. Chief requested any questions be collected and sent before a meeting to see if he can answer them ahead of time/prepare as may be necessary
- D. MVFR still has 11 volunteers in the Academy.
- E. Fire Garage Study is still underway
- F. No new updates or formal plans have been viewed for Fire Station 99. Ground breaking could be as early as Spring.
- G. Station 97 had the lawn mowed by Muckleshoot adult work program. A photo and note of thanks will be shared on MVFR social media.
- H. Trench rescue training is happening at the end of Ten Trails.
- I. Chief has authorized the ordering of four routers that will improve connectivity in each of our fire apparatus’. He’s already approved one to put in Black Diamond’s engine and another will go in MVFR’s new fire engine. After all, four are here, three of our primary engines will have one as well as one of the reserve engines.

**UNFINISHED BUSINESS**

- A. Black Diamond ILA for service / BD Fire Service Study: *see above*

- B. IT and VHF Systems Committee update:
  - a. Valley Comm asked all departments they service if there was an active VHF System that would cover the whole area, Chief Smith responded that Mountain View operates such a system.
  - b. MVFR submitted plans to the County, for putting in another antenna (at Station 94). The County wants to do a full SEPA review (at our expense) so we've decided to come up with something smaller and more cost effective.
  - c. Moving forward on cellular routers so there's good connectivity on the engines (*see Chief's report*).
  - d. Commissioner Gentry and Chief Smith want to look closer at Office 365 and its actual cost effectiveness. A future meeting needs to take place in order to dive deeper.
  - e. Deputy Chief Judkins advocated for centralizing passwords and credentials in a safe place so more than one person can access them if necessary.

**NEW BUSINESS**

- A. Medical negotiation with the Unions: April 16<sup>th</sup> is now set as the date for mediation.

**COMMISSIONERS REPORT**

- A. Signing of documents reminder (Electronic Signatures)
- B. Please get time sheets in by March 23<sup>rd</sup>.

**BOARD MEETING ADJOURN**

**It was moved by Commissioner Gentry and seconded by Commissioner Currie to adjourn the meeting. Motion carried at 7:20pm.**

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Joanne Seng (Position #1)

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Cathie Valentine-McKinney (Position #2)

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Scott Currie (Position #3)

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James Farrell, Chair (Position #4)

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Don Gentry (Position #5)

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Mackenzie Helgerson, Board Secretary