

For approval March 23, 2021

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS SPECIAL MEETING
MARCH 9, 2021**

MEETING CALLED TO ORDER

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Don Gentry
Commissioner Scott Currie
Commissioner Joanne Seng
Deputy Chief Dawn Judkins
Chief Greg Smith
Union: Dustin Trout

This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA.

APPROVAL OF AGENDA

It was moved by Commissioner Gentry and seconded by Commissioner Seng to approve the agenda as presented. Motion carried.

CONSENT AGENDA

It was moved by Commissioner Currie and seconded by Commissioner McKinney to approve the consent agenda, which included the minutes of the February 23, 2021 regular meeting of the Board and the first half of March vouchers. Motion carried.

PUBLIC COMMENT

N/A

UNION COMMENT

- A. Thankful for the Fire Garage. It's a program that is working well for them
- B. Union has been very appreciative of ongoing training

DEPUTY CHIEF'S REPORT

- A. There is a lot of training going on, hosting meetings over Zoom, the Wildlands program
- B. The Captain's test comes up at the end of April
- C. The Captain's meeting today focused on working through several moving parts (operational items)
- D. The department is still maintaining all COVID precautions, despite most having received their two vaccines

- E. Deputy Chief Judkins completed radio inventory (at this point, it's expected that training for new radios will be carried out in zones)

FINANCE REPORT : First Half of March

- A. According to Chief Smith, costs from the first part of March look good. Even without any more income, the department could be operational until June.

Payroll	\$ 150,820
Vouchers	\$81,948
	\$247,580

- B. Expenditures include but were not limited to boots for volunteers, office and maintenance supplies, Puget Sound Regional (two months' worth of billing), PPE, legal fees, fuel, radio towers, accounting software (Springbook), and new volunteer physicals (no longer reimbursed by the state).

Itemized	\$76,834
Utility and Ongoing	\$2,411
Total	\$79,245
Remaining	\$957

- C. March Expense Account = \$1,530,346.75
 - a. MVFR is down about \$1 million from January, however with property taxes coming in, the department is in good shape. Chief feels very comfortable with this year's budget.

CHIEF'S REPORT

- A. Since Feb. 23, 2021:
 - a. Incidents: 65
 - b. EMS calls: 50 (up to 76% of total calls, which is a bit above average)
 - c. Average calls per day: 4.64 (a little slower than normal)
- B. Fire apparatus is in queue for the engineering review
- C. Fire Service Study Part 2 is March 11th
- D. Fire Academy is in progress with 11 recruits
- E. The Fire Garage Study is underway
- F. Black Diamond Station 99 will break ground this Spring with hopes of opening just over a year after that
 - a. All lots in the area of have been sold to a developer
 - b. Professional sub developers will be handling the commercial section
 - c. About 36% of apartments have already been leased
 - d. Two elementary school sites have been identified
 - e. A senior living community will be opening just south of the development
- G. The new Black Diamond engine is in progress and will be finished within the month
- H. New patches have been designed. The project is being spearheaded by Deputy Chief Judkins and a firefighter who used to be a graphic designer.
- I. Chief and Deputy Chief will be going to the Muckleshoot to recruit for volunteers and wildlife training

UNFINISHED BUSINESS

- A. Black Diamond Fire Service Study: *see notes above*

- a. Additional discussion: It looks as though Black Diamond will be staying with MVFR. There is more to be done in terms of changing and approving our agreement. MVFR is sticking to four key points of non-negotiable terms, including adequate payment for services of the new station and average call volumes. The four previously decided MVFR priorities:
 - i. The minimum opening Cost for services would be at least what the Black Diamond Study noted (\$995k – \$1.2M per year with no increase in service, such as staffing a new 99)
 - ii. A plan of how to adjust the cost of service with an increase in population, increase in call volume, etc.
 - iii. Have a plan for resolving conflicts.
 - iv. The City needs to determine the level of service based on NFPA Requirement (Population per square mile). This was addressed in the 2015 ad hoc study. The City currently is at about 700+ per square mile.
 - b. Commissioner Seng raised the concern that Black Diamond should present a plan that demonstrates they'll be able to pay for these services. Additional questions to consider: what happens if we don't have an agreement and then there's a fire in Black Diamond? Does MVFR have to respond? Does MVFR have something in place should the department decide to annex? Is there an exact formula for raising costs in conjunction with Black Diamond's population volume? What sorts of financial penalties will be in place? Is there a detailed timeline to come to terms? All agreed, the worst-case scenario would be walking away from a contract but there are terms that still need to be met. There are roughly 18 months to come to a final agreement.
- B. IT and VHF Meeting
- a. There's no major news since the last meeting other than things progressing steadily. Joe has been in to replace hard drives throughout the district and is working on moving the server to Station 92 for phones.

NEW BUSINESS

- A. N/A

COMMISSIONERS REPORT

- A. Signing of documents reminder (Electronic Signatures)
- B. Board Secretary needs to come in to sign off on retirement pay
- C. Have time sheets in by March 23rd

BOARD MEETING ADJOURN

It was moved by Commissioner McKinney and seconded by Commissioner Seng to adjourn the meeting. Motion carried at 7:38pm.

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Mackenzie Helgerson, Board Secretary