

For approval Jan. 26, 2021

**MOUNTAIN VIEW FIRE AND RESCUE
BOARD OF COMMISSIONERS SPECIAL MEETING
JANUARY 12, 2021**

MEETING CALLED TO ORDER

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30pm.

PRESENT FROM MVFR

Commissioner Jim Farrell
Commissioner Cathie McKinney
Commissioner Don Gentry
Commissioner Scott Currie
Commissioner Joanne Seng
Deputy Chief Dawn Judkins
Chief Greg Smith
Union Rep: President Dustin Trout
Legal: Brian Snure

This meeting was held online via Zoom due to the Coronavirus Governor action related to OPMA.

APPROVAL OF AGENDA

It was moved by Commissioner McKinney and seconded by Commissioner Gentry to approve the agenda as presented. Motion carried.

Executive Session called at 6:31pm for discussion regarding a legal matter. Meeting returned to regular order at 6:53pm. No decisions were made during the Executive Session.

CONSENT AGENDA

It was moved by Commissioner Currie and seconded by Commissioner Gentry to approve the consent agenda, which included the minutes of the December 8th 2020 regular meeting of the board, the second half of December 2020 vouchers, and the first half of January 2021 vouchers. Motion carried.

Annual Board Organizational Meeting (Policy 10.10)

- A. Commissioner Seng moved to elect Commissioner Farrell as the Chair of the Board of Commissioners. Commissioner McKinney seconded. Motion carried unanimously.
- B. Commissioner Seng moved to elect Commissioner McKinney as the Vice Chair of the Board of Commissioners. Commissioner Currie seconded. Motion carried unanimously.

ACCOUNT BALANCE REPORT

Wrap up of 2020:

- Expenditures totaled \$6,082,311 for the year.
- Spending Mean: \$499,159 per month / \$116,967.52 per week
- Range: \$146,246

BUDGET EXPENDITURE REPORT

For 2021, the first vouchers of the year are about \$10k more than the first vouchers for 2020.

Additional expenditures included replacement of furnaces for Station 92, uniforms, UV Light Box for decontaminating N95 masks in the COVID era (will turn this expense into the CARES Act), new back up curb at Station 92, legal fees, insurance, and finance software (Springbrook Holdings).

- Total for the first half of January 2021: \$121,086
- There are currently \$714 worth of remaining expenditures to itemize

As of the first of the year, the MVFR 5-Month Float is at \$26,771.63 for expenditures through April.

PUBLIC COMMENT

N/A

UNION COMMENT

The newly elected Union President, Dustin Trout, made introductions and looks forward to learning more about the role of the board and invites the board to spend time at the stations.

DEPUTY CHIEF'S REPORT

- A. Deputy Chief Dawn Judkins is in continued conversation with labor management (three meetings held thus far)
- B. The current focus is primarily the restructuring of the volunteer program. This will be implemented February 1.
 - a. MVFR is currently at 35 volunteers (includes the seven new graduates).
- C. Recently the department had five volunteers in quarantine but this was mostly a precaution. There is only one currently in quarantine.
- D. Feb. 23, there will be a new volunteer academy starting. Deputy Chief Judkins has interviewed 14 prospects and hopes to send 13 to CPAT (physical ability test).
 - a. It's currently \$100, paid by the volunteer, to take the CPAT. Chief Smith has discussed incentivizing our volunteer program by repaying this \$100 in some way should the volunteer make it through the program and last for at least six months. Commissioner Farrell requested this be formally structured and put forward to the Board within the next month.

CHIEF'S REPORT

- A. Recap of 2020 Calls
 - a. 2,197 calls in 2020, compared to 2,200 calls in 2019
 - b. Average of 6.02 calls per day
 - c. 1,505 total EMS calls (approx.. 69% of all calls)
 - d. Considerable decline in calls during the "hunker down" months in the start of COVID. Calls went back up starting in the summer months. Chief says the call volumes would have been more than last year had there not been COVID.
 - e. Call volume is up most between 7a – 10p.
- B. Chief Smith is currently working on a map of calls for Mountain View (like that of Black Diamond's)
- C. News:
 - a. Career Firefighters graduation is on January 28th
 - b. Seven volunteers just graduated at the start of January
 - c. There are six new exterior man doors at Station 95
 - d. Fire apparatus HGBUY: Chief notes the department needs to order the new engine this month (for delivery in November) or we'll be paying an additional 3%

- D. Volunteer hours: 20,714 hours in 2020. We averaged four volunteers per shift but only out of Station 98 (because of COVID and avoiding personal contact between so many people).
- E. New Black Diamond station (station 99) to open first quarter of 2022
- F. Black Diamond Fire Service Study was sent to the Board. This demonstrates that we are underfunded by about \$500,000 per year.
- G. COVID protocols in stations have been beefed up and reinforced and case counts rise.
- H. Crews are currently receiving first and second doses of the COVID vaccine. So far, there have been no problems.

UNFINISHED BUSINESS

- A. Black Diamond ILA for service / BD Fire Service Study: See above
- B. IT and VHF Systems: Another meeting needs to be scheduled for an update. Commissioners Currie and Gentry are to set a date. New antenna mounts are going up and items are all being moved to the Cloud. Inventory is being conducted and Deputy Chief Judkins is the point person.

NEW BUSINESS

Commissioner Currie moved to pass Resolution 21-544 to establish a balance of \$3,000 in the Advance Travel Checking Account balance. Commissioner Gentry seconds. Motion carries.

COMMISSIONERS REPORT

- A. Signing of documents (Electronic Signatures)
- B. Expect Phase 2 flooding of Green River in the coming days
- C. Fire Academy is coming up soon (with approximately 60 recruits)

BOARD MEETING ADJOURN

It was moved by Commissioner Gentry and seconded by Commissioner Seng to adjourn the meeting. Motion carried at 7:56pm.

Joanne Seng (Position #1)

Cathie Valentine-McKinney (Position #2)

Scott Currie (Position #3)

James Farrell, Chair (Position #4)

Don Gentry (Position #5)

Mackenzie Helgerson, District Secretary